

September 13, 2024

BID INVITATION

Parkland College invites you to submit a written bid for a **Toyota Prius Prime Plugin Hybrid-Electric Vehicle**. Specifications and bidding requirements are enclosed.

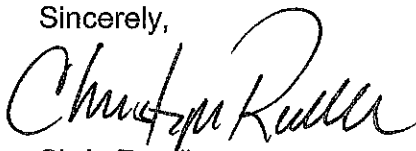
Please address written bids to Purchasing, Room A108, Parkland College, 2400 West Bradley Avenue, Champaign, IL 61821-1899. Bid envelopes should be marked "**BID # 2025-003 Toyota HEV**" to ensure delivery. Bids must be received no later than **2:30 p.m. CST on Friday, September 27, 2024**, at which time they will be publicly opened and read in **Room A108**. Any bid not received by said time and date will not be considered. Bids sent by facsimile machine or email will not be accepted.

All bidders are welcome to attend the public bid opening. If you choose not to attend, you may contact Gwen Smith, Associate Director of the Business Office, at (217) 351-2514, or via email at gsmith@parkland.edu, to obtain the results of the bid. No information regarding the recommendation to the Board of Trustees will be released until after the Board of Trustees meet on October 16, 2024.

The Board of Trustees of Parkland College reserves the right to reject all or any part of a bid submitted, to waive any technicalities or informalities in the bidding, and to accept bids or combination of a bid deemed most favorable to and in the best interest of the college after all bids have been examined and evaluated. All bidders must fully comply with all local, state, and federal laws regarding bidding on public projects and the performance of services or supplying of goods under a bid.

Questions regarding the bid specifications may be addressed to Gwen Smith, at (217) 351-2514, or via email at gsmith@parkland.edu.

Sincerely,



Chris Randles

V.P. of Administrative Services and Chief Financial Officer

Enc: Bid form
 Return envelope

Prices and Payments:

1. All bid prices shall be complete and include warranty and delivery.
2. Contract will be an official Parkland College purchase order to be issued after approval of the bid by the Board of Trustees.
3. Payment shall be made in accordance with these specifications and the bid proposal submitted by the bidder. Bid will be valid for a period of sixty days from date of bid opening.
4. Any exceptions or deviations from the bid specifications must be addressed in writing and submitted with the bid.
5. Parkland College is tax exempt. A copy of the exemption certificate will be furnished on request.

Any bid not received by said time and at said place will not be considered. Bids sent by facsimile machine or email will not be accepted. The bids will be publicly opened and announced at 2:30 p.m. CST, Friday, September 27, 2024, Room A108 on the Parkland College campus. No decision will be made at that time.

Scope

This specification is written around specific needs of the college and has been done to establish a certain standard of education and training for automotive technology students. It is the intent of Parkland College to purchase a Toyota Prius Prime plugin hybrid-electric vehicle (PHEV) to educate and train automotive technology students that meets the following specifications and requirements.

Purpose

The purpose of these specifications is to provide accurate modern electric vehicle technology training tools to students who are currently enrolled in automotive technology programs. This particular vehicle has specifications that allow Parkland to train and educate students on varying technologies as required by curricula.

General

These are the specifications for an PHEV that will allow us to meet specific automotive technology training curricula and support relevant new technologies through the automotive technology training program. Bidders must answer all questions. Any unanswered questions will be considered noncompliant and nonresponsive and subject to rejection.

Business Enterprise for Minorities, Females, and Persons with Disabilities

Consistent with the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/0.01, *et seq.* (the “Act”), it is the policy of Parkland College to foster and encourage the continued economic development of minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

When Parkland College is required to competitively bid a contract, the bid documents shall additionally require all potential bidders to submit their name, the bid amount, a statement confirming whether the bidder is including in its bid work to be performed by certified as a minority owned businesses, female owned businesses, and businesses owned by a person with a disability.

Are you certified as a minority owned business or female owned or person with a disability owned business?

Yes ____ No ____

SPECIFICATIONS AND REQUIREMENTS

Please prepare your line-itemized bid to clearly reflect specifications outlined below.

Toyota Prius Prime PHEV:

- 1. Condition is new
Does your bid comply? Yes ____ No ____

- 2. Toyota Prius Prime (Model year 2023 or newer)
Does your bid comply? Yes ____ No ____

- 3. 2.0L 4-Cylinder Hybrid
Does your bid comply? Yes ____ No ____

- 4. Toyota Safety Sense 3.0
Does your bid comply? Yes ____ No ____

- 5. Time Package XSE or XSE Premium
Does your bid comply? Yes ____ No ____

BID FORM

BID # 2025-003

Toyota Prius Prime Plugin Hybrid-Electric Vehicle

New Toyota Prius Prime PHEV as per bid specifications:

Total Cost \$ _____
(Price to include warranties and delivery.)

Vendor Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ Fax Number: _____

Email: _____

Authorized Representative (please print) _____

Signature of Authorized Representative _____

Any deviations to these specifications shall be addressed in writing and submitted with bid.